



EXECUTIVE ETCH INC.

ETCH ONLY

Date Received \_\_\_\_\_

JOB # \_\_\_\_\_ Date Needed \_\_\_\_\_

Quantity \_\_\_\_\_ Svc \_\_\_\_\_ Amt \_\_\_\_\_

P.O. No. \_\_\_\_\_ Date \_\_\_\_\_ Date Required \_\_\_\_\_

**SOLD TO: (Store Name)**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Attention \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**SHIP TO:**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Attention \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**SHIP VIA**    BEST WAY    UPS NEXT DAY    UPS 2-DAY    UPS 3-DAY    UPS GROUND  
 Federal Express (Number Required) \_\_\_\_\_

Date Shipped \_\_\_\_\_ Freight \$ \_\_\_\_\_ Tracking # \_\_\_\_\_

**ITEM DESCRIPTION AND QUANTITY**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**RUSH ORDER** (Need within six working days from receipt of glass and instructions)

**ETCHING INSTRUCTIONS (Print or type copy and location of etching clearly)**

Direct Read

See Through

Deep Etch

Color Added: Specify Color \_\_\_\_\_

Typestyle: \_\_\_\_\_

Logo On File    Logo Being Sent

Acceptable Format Information:    Black & White Artwork with 300 DPI    PDF    EPS    JPEG

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**PLEASE MAKE COPIES OF THIS FORM**